

## **CODE OF CONDUCT**

**(Guides your physical actions)**

- Represent the interests of ALL members of the association
  - Represent the interest of all people served by the association, specifically the section you represent, and not favor special interests outside the association.
- Rely on facts and not opinions
- Understand others points of view
- Stand by board decisions
- Bring to the attention of the board any issues that affect our residents
- Honor confidential information
- No self-serving actions or conflicts of interests
  - Do not use knowledge obtained in your position for personal gain
  - Report any possible conflicts of interest to the Association Manager

## **MCIA BOARD MEMBER CODE OF ETHICS**

**(Principals that guide your action)**

- Keep personal feelings out
  - Approach all board issues with an open mind and be prepared to make the best decisions for everyone involved.
- Respect each other and visitors.
  - Please do not interrupt
  - Listen actively to all ideas
- Follow the rules you are charged to uphold (deed restrictions, policies)
- Individual personal and financial information about a homeowner will not be shared unless directly related to board business
- Consistently attend board meetings and committee meetings
- Limit side conversations and distractions
- Only exercise authority as a board member when authorized by the board.
- Email concerns or board business to the president not the entire board
- Respect the committee structure