

MACC/ RCC Architectural Appeal

4999 West Bellfort Houston, TX 77035

Phone: 713-729-2167

FAX: 713-729-0048

APPLICATION/Written NOTICE OF APPEAL TO MCIA BOARD

Owner Name: _____

Address: _____ Mail Address: _____

Telephone: Business: _____ Home: _____

Email Address: _____

Date of Original Submittal: _____ Date of Denial: _____

Please describe in sufficient detail

Basis for Appeal

Reason Board should grant approval

(You may attach further description and or evidence if you deem it helpful)

Appeal Overview

If a Lot Owner who has properly submitted plans, specifications, or requests for approval, and had said documents rejected, or denied by the MAAC/RCC, then said Lot Owner shall have the right to appeal the decision to the Board by written notice of appeal received and acknowledged by the manager of the MCIA, or their designee, within thirty (30) days after the date of denial.

REVIEW and CONTROL COMMITTEE

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The board will hold a hearing within thirty (30) days after the appeal request is received. Procedures for such an appeal shall be determined by the Board but will be in accordance with state legislation and regulations. No action may be brought against the MCIA, its officers, directors, the RCC, like organizations, or their members unless and until an appeal is made by the Lot Owner and a decision on such an appeal is made by the Board.

Acknowledgement

I understand that the Board will act on the request as quickly as possible and contact me regarding its decision.

I agree **not to begin the proposed project** or proceed with further unapproved work until the MCIA Board notifies me of its approval.

Owner Signature: _____ Date Submitted: _____

Any MCIA Board or Committee approval is for compliance with the deed restrictions, MCIA policy, and architectural harmony with the neighborhood. No opinion is expressed as to the structural integrity or adherence to governmental statutes, regulations, and codes, including, but not limited to City of Houston Building Codes.